



**Sevarthi Management Department - Adalaj**  
**Pune Trimandir Pran Pratishtha Mahotsav - 2025**  
**(Only for Sevarthis/Mahatmas residing in India)**



**Instructions for Sevarthis**

1. **Criteria:** To apply for seva, it should be at least one year since you have taken Gnan. Mahatmas who desire to give seva should be physically fit. Sevarthis will be expected to give 8 hours of seva daily.
2. **Sevarthi Form:** Each mahatma who wishes to give seva must fill out the form → Old + New sevarthis, as well as department coordinators must fill out the form.
3. Preference will be given to all eligible Mahatma's **holding 'Permanent Mahatma ICard'** in Allocation of Seva.
4. **Sevarthi Application Form:** The Online Form can be filled at [seva.dadabhagwan.org](http://seva.dadabhagwan.org) from **21<sup>st</sup> of August 2024**.
5. The online form will have to be filled out in English. Those who are not comfortable with English or do not have any means to fill out the online form will have to take the help of other MHT's or Center Coordinator to fill out the form.
6. To fill out the Online Form, your MHT ICard number (if not, then Z number), personal mobile number, WhatsApp number (**only the mobile number that is currently on your MHT ICard or Z number database**) can be entered **otherwise, you will not be able to fill the form**. Your Email Id (if not, then family member's Email Id) should be kept ready. **Even if you do not have an email, you can still fill out the online form**. A copy of the completed form will be e-mailed to Mahatmas who have filled the form.
7. If your mobile number, email address or sub-centre has changed, you can either update it via Akonnect or through your Centre Coordinator and it is only after this, that you will be able to fill out the form.
8. **On the day the Seva starts, all sevarthis are requested to reach the event ground by 9:00 AM in the morning.**
9. **Option-2 sevarthis are expected to stay till 11:00 PM on the day the seva ends. Please make your travel arrangements accordingly. Also MHT's willing to provide Seva in Option-1 & Option-3 should make arrangements to return on the afternoon of 17th February.** The early departure of Sevarthis causes inconvenience during the last days of the Event. We shall all keep awareness of this.
10. The announcement regarding the Seva Allotment Letter will be done around **11<sup>th</sup> of October 2024** which MHT's can download from [seva.dadabhagwan.org](http://seva.dadabhagwan.org). Alternatively, you can take the help of your Centre Coordinator to obtain your Seva Allotment Letter.
11. MHT's who have filled the Seva Application Form with all 3 Categories (Pre, During & Post Event Seva) & who have been Allotted Seva, will only be able to see the details of all 3 Categories in the Seva Allotment Letter.
12. **For Bhaiois Only:** If you are willing to provide Seva for more than the allotted number of days given in the Allotment Letter then please contact SMD Bhaio Office.
13. **Event Registration:** As part of the arrangement, along with filling the Online Seva Application Form, MHT's will also have to register in the Event Module of the Akonnect App by giving details of Food & Utara. **For the Sevarthis of Option-1 and Option-3, there will be arrangements for Food & Utara according to the Days of Seva. (Akonnect Registrations will be visible as per the Event Days only).**
14. **Government Photo ID Proof:** Mahatma's with ICard who have not submitted the Govt. Photo ID Proof earlier, shall have to submit the proof at the time of Registration. **It is also mandatory for the Mahatma's with Z ID No., to submit Govt. Photo ID Proof at the time of Registration.**

**The last date to fill out the Online Form → 15th Sept 2024**

**Note:** Please note that by filling the form, you are simply providing the dates in which you are available for Seva. **Dependent on the requirement of the event, you may get fewer days of seva as compared to your indicated availability.** Therefore, sevarthis shall only be able to give seva during the days confirmed on the Seva Allotment Letter. **Special facilities available to sevarthis will only be provided on the days confirmed on your Seva Allotment Letter.**

**Sevarthi Management Department, Adalaj**

For Male: 8347009270, (079) 35002147 / For Female: 8347009269, (079) 35002163

Timing: 10:00 am to 1:00 pm and 3:30 to 7:00 pm